

**IDAHO BOARD OF DENTURITRY**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 4/4/2014**

**BOARD MEMBERS PRESENT:** Richard Howell - Chair  
Carla R. Wolfrum  
Pamela W Miller  
Lisa Hansen Penny

**BOARD MEMBERS ABSENT:** Rebecca L. Westerberg

**BUREAU STAFF:** Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Eric Nelson, Board Prosecutor

The meeting was called to order at 10:30 AM MDT by Richard Howell.

**APPROVAL OF MINUTES**

Ms. Miller made a motion to approve the minutes of November 22, 2013 and January 15, 2014. It was seconded by Ms. Penny. Motion carried.

**LEGISLATIVE REPORT**

Ms. Hall gave the legislative report. She provided a summary of the process and the applicable deadlines for the submission of proposed law/rule changes to the Legislature.

**FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board has a negative cash balance of \$15,597.89 as of 03/31/2014.

**DISCIPLINE**

Mr. Howell recused himself from discussion.

Mr. Nelson presented a memorandum regarding case number DEN-2014-1. After discussion, the Board gave recommendations for appropriate discipline.

### **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

### **OLD BUSINESS**

The Board discussed its to do list. Discussion was held regarding the examination. The subcommittee will do further research.

### **NEW BUSINESS**

### **EXECUTIVE SESSION**

Ms. Miller made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Penny. The vote was: Ms. Wolfrum, aye; Ms. Miller, aye; Ms. Penny, aye; and Mr. Howell, aye. Motion carried.

Ms. Miller made a motion to come out of executive session. It was seconded by Ms. Penny. The vote was: Ms. Miller, aye; Ms. Penny, aye; Ms. Wolfrum, aye; and Mr. Howell, aye. Motion carried.

### **APPLICATIONS**

Ms. Penny made a motion to approve the application for Nicholas Sander and have him take the examination. It was seconded by Ms. Wolfrum. Motion carried.

Ms. Penny made a motion to approve the application for Tysen Klafke and have him take the examination. It was seconded by Ms. Miller. Motion carried.

Ms. Miller made a motion to approve the application for Cliff Robertson and have him take the examination. It was seconded by Ms. Penny. Motion carried.

Monthly internship logs were reviewed, no motions were made.

### **CONTINUING EDUCATION**

After review by Board members, the continuing education audit response was approved.

**NEXT MEETING** was scheduled for November 7, 2014 at 10:30 am MST.

## ADJOURNMENT

Ms. Penny made a motion to adjourn the meeting at 11:30 am. It was seconded by Ms. Miller. Motion carried.

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Richard Howell, Chair

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Carla R. Wolfrum

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Pamela W Miller

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Lisa Hansen Penny

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Rebecca L. Westerberg

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Tana Cory, Bureau Chief